



CAMBRIDGE MANAGEMENT AND LEADERSHIP SCHOOL

FEES POLICY (Campus Courses)

Cambridge Management and Leadership School “CMLS” is offering Accredited and internationally recognised courses through its accreditation with professional awarding bodies and organisations. Our courses are credit bearing qualifications.

Our cost of the qualification falls into the size (length), and the nature of qualification.

The Total Cost of the Qualification

No.	Qualification Title	Duration	Fees (£)
1	General English Language – Click Here	Various	Click Here
2	Intensive English Language – Click Here	Various	Click Here
3	Business English Language – Click Here	Various	Click Here
4	Level 2 Award in International Supply Chain Operations	3 Months	£2150
5	English Language and British Culture	2 Weeks	£1750
6	Level 5 Certificate in Teaching English as a Foreign Language	6 Months	£3750
7	Diploma in Oil and Gas Management (Level 4)	3 Months	£3450
8	Level 3 Diploma in Business Innovation and Entrepreneurship	6 Months	£3350
9	Level 3 Diploma in Business Management	6 Months	£3350
10	Level 3 Diploma in Business Studies	6 Months	£3350
11	Level 3 Diploma in Cyber Security Management and Operations	6 Months	£3350
12	Level 3 Diploma in Hospitality and Tourism Management	6 Months	£3350
13	Level 3 Foundation Diploma for Higher Education Studies	6 Months	£3350
12	Level 3 Foundation Diploma in Accountancy	6 Months	£3350
13	Level 4 Certificate in Developing a New Business Plan	3 Months	£2950
14	Level 4 Diploma in Business Management	6 Months	£3450

15	Level 4 Diploma in Cyber Security	6 Months	£4550
16	Level 4 Diploma in Hospitality and Tourism Management	6 Months	£3450
17	Level 5 Diploma in Business Management	6 Months	£3750
18	Level 5 Diploma in Hospitality and Tourism Management	6 Months	£3750
19	Level 5 Diploma in Cyber Security	6 Months	£4950
20	Level 5 Diploma in Health and Social Care Management	6 Months	£3750
21	Level 6 Diploma in Business Administration	6 Months	£3950
22	Diploma in Corporate Governance (Level 7)	3 Months	£3950
23	Level 7 Certificate in Research Methods	6 Months	£3950
24	Level 7 Diploma in Accounting and Finance	6 Months	£3950
25	Level 7 Diploma in Education Management and Leadership	6 Months	£3950
26	Level 7 Diploma in Executive Management	6 Months	£3950
27	Level 7 Diploma in Health and Social Care Management	6 Months	£3950
28	Level 7 Diploma in Human Resource Management	6 Months	£3950
29	Level 7 Diploma in International Business Law	6 Months	£4950
30	Level 7 Diploma in Information Technology	6 Months	£4950
31	Level 7 Diploma in Strategic Management and Leadership	6 Months	£3950
32	Level 8 Diploma in Strategic Management and Leadership	6 Months	£7550
Other Courses			
33	<u>Foundation Programmes (RQF Level 3)</u> In the following subjects <ul style="list-style-type: none"> - OTHM Level 3 Foundation Diploma for Higher Education Studies - OTHM Level 3 Foundation Diploma in Accountancy - OTHM Level 3 Foundation Diploma in Employability and Workplace Skills - OTHM Level 3 Foundation Diploma in Engineering - OTHM Level 3 Foundation Diploma in Health and Social Care - OTHM Level 3 Foundation Diploma in Information Technology - OTHM Level 3 Foundation Diploma in People and Organisations 	6 Months	£3350
34	<u>Pre-Master's Programmes (RQF Level 6)</u> In the following subjects <ul style="list-style-type: none"> - OTHM Level 6 Certificate in <u>Academic and Professional Skills Development</u> - OTHM Level 6 Diploma in <u>Accounting and Business</u> - OTHM Level 6 Diploma in <u>Business Management</u> - OTHM Level 6 Diploma in <u>Information Technology</u> - OTHM Level 6 Diploma in <u>Logistics and Supply Chain Management</u> - OTHM Level 6 Diploma in <u>Tourism and Hospitality Management</u> 	6 Months	£4950
35	<u>Pre-Doctorate's Programmes (RQF Level 8)</u> <ul style="list-style-type: none"> - OTHM Level 8 Diploma Strategic <u>Management and Leadership</u> Practice - Quali Level 8 Diploma Strategic <u>Management and Leadership</u> 	6 Months	£7550

Admission Application Fee is £250.00 / Applicant

- The application fee is non-refundable incurred when a student applies to the Cambridge Management and Leadership courses.
- It also includes the cost of reservation of the course to secure your place at Cambridge Management and Leadership.

Textbooks and Learning Materials Fees – (Included in the total course fee)

- We will provide textbooks to each student that will help you to prepare for full syllabus and assignments.

Accommodation Fees – (Not included in the total course fee)

- We can arrange accommodation for students in an extra fee. Please contact info@cmls.org.uk for more information.

Term of fee

All tuition fees unless where specifically stated will apply to the whole duration of the course. This fee must be paid in full before we issue an unconditional letter to the student.

Level of fee

Tuition fees are charged in relation to the course to be undertaken by the student. Tuition fees are subject to change without prior notice. Tuition fees do not include awarding body registration fees unless otherwise stated in the CMLS offer letter or website www.cmls.org.uk or www.cmls-global.com.

Refund of Tuition Fees

- Once a student has been fully enrolled, no refund is permitted or shall be made except in circumstances and situations where CMLS is advised in writing at least two weeks before the commencement date.
- Fees are also not refundable if CMLS postpone the course due to outbreak (Covid-19)/lockdown. In such a case, CMLS will advise learner to attend online or blended learning (online & on-campus).
- Under no circumstances will be a refund when the student withdraws once classes have commenced or he/she gets short-term study visa & do not attend.
- Where a student knowingly submits supporting documents, which are fraudulent and incomplete and the application is subsequently refused for that reason, there will be no refund made.

- The student decides to seek a refund, he/she must do this in writing to the CMLS on info@cmls.org.uk. The request will be processed in terms of the existing policy, and when a decision is made, it will be conveyed to the student in writing.
- CMLS will endeavour to respond to refund request as soon as all relevant documents have been received. Under normal circumstances, it may take a minimum of 4 weeks to process a refund.
- Cases will arise where the student[s] will not attend classes for genuine reasons and may request that the CMLS transfers the fee to a relative or a friend's account with the school. Where the CMLS accepts the transfer of fees, there will be an administration charge based on the current tariff. The CMLS is under no obligation to honour such requests, and these will be made at the sole discretion of management. If the transfer is in favour of an existing student, the school will credit the account of the student and under no circumstances will the school refund the money directly to the student
- Where the student withdraws within two weeks of the commencement of a course, a refund will be made subject to administration charges, awarding body registration fees and an admission application fees.
- Where the student withdraws after the commencement of a course, no refund will be made.
- Where a student has paid towards his/her tuition fees and is unable to attend the school within a period of one year and wishes to proceed with the enrolment, he/she will be required to make a new application and pay the registration fee and application deposit (all places not taken within one year from date of registration will be forfeited and any deposit paid will not be refunded).